



Charter Show Cause Sub-Committee of the Board

INT-PU-001
(17 OCT 2018)

CHARTER

SHOW CAUSE SUB-COMMITTEE OF THE BOARD

1. Introduction

- 1.1. The Show Cause Sub-committee (SCSC) is established pursuant to a resolution of the Board of Harness Racing Victoria dated 17 October 2018.
- 1.2. The members of the SCSC are appointed by the Board of HRV.

2. Composition

- 2.1. The SCSC shall comprise of an Independent Chair and may have up to 3 members of the HRV Board and up to 2 additional independent members.
- 2.2. The Independent Chair may appoint an alternate if the Chair is unable to attend a meeting of the sub-committee. The alternate appointed shall also be an independent member.
- 2.3. A member of the sub-committee who is a board member may also appoint an alternate if that board member is unable to attend a meeting of the sub-committee. The alternate appointed shall also be a board member.

3. Term/Remuneration

- 3.1. The term of appointment is for two years.
- 3.2. A member of the SCSC is entitled to be paid travelling and other allowances that the Board determines.

4. Functions

- 4.1. The functions of the SCSC are set out in the HRV Licensing Policy.
- 4.2. They include:
 - Consider any matter referred to it by the stewards in accordance with the HRV licensing policy.
 - Consider any other matter referred to it by the Board.

5. SCSC Meetings and Process

- 5.1. The SCSC will meet as required.
- 5.2. A quorum for a hearing shall be one independent member and two board members.
- 5.3. The SCSC must provide minutes of all SCSC meetings to be made and retained.
- 5.4. The Chair may invite any member of HRV management or staff to attend SCSC meetings as observers to support the effective conduct of the SCSC.
- 5.5. A person as an alternate member is subject to the same duties and responsibilities as the appointed member.



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6. Reporting

6.1 The SCSC must report on its activities to the Board.

7. Amendments to the Charter

7.1. This Charter will be reviewed biennially, but may be amended by the HRV Board at any time.

Approved: 17 Oct 2018 by the board

Reviewed: 14 July 2021

To be reviewed: 14 July 2023